

“Stronger together – working for a safe and healthy Kirklees”

Kirklees Inter Board Partnership Protocol

1. Purpose of this protocol

This protocol describes the roles, functions and interrelationship between the various strategic partnerships across the Borough in their joint determination to safeguard and promote the health and wellbeing of children, young people and adults in the communities in which they live in Kirklees.

Safeguarding is complex and the challenges that it highlights often impact the work undertaken in more than one board. Managing these cross cutting issues together is at the heart of this protocol. Within Kirklees there are five boards who work to promote safe and healthy communities: the Health and Wellbeing Board, the Safeguarding Children Partnership, the Safeguarding Adults Board, the Communities Board and the Children and Young People’s Partnership. Whilst each board has its own specific and distinctive role, the boards and partnerships also have shared values and often shared priorities, alongside a shared view on delivering the best outcomes to meet local need.

The Boards want to ensure a shared focus on positive outcomes for Children, Adults and community, by making sure that appropriate arrangements are in place between strategic leaders, commissioners, elected members and Chairs to ensure that strategic priorities in relation to safeguarding and managing risk are translated effectively into action plans.

2. Partnership Signatories

The strategic partnerships which are signatories to this protocol are

1. Kirklees Health and Wellbeing Board
2. Kirklees Children and Young People’s Partnership
3. Communities Board, which incorporates the functions of the Community Safety Partnership
4. Kirklees Adults Safeguarding Board
5. Kirklees Safeguarding Children Partnership

3. Vision and Values

The multi-agency network of organisations in Kirklees believes that every child, young person and adult, regardless of their age, culture, sexual orientation, gender identity, disability, ethnicity or religious belief, should be able to participate in a safe society without any fear, violence abuse, bullying, discrimination or exploitation.

Our aim is to collaborate on cross cutting issues and to ensure that our response is based on informed intelligence of local need and risk. We use this to determine our priorities for inter-board collaboration.



This helps to:

- Provide an improved understanding of shared agendas
- Increase co-ordination between the partnership boards
- Reduce duplication of work
- Make better use of time and resources
- Streamline governance arrangements
- Maximise opportunities for shared learning, both in relation to learning from serious incidents and in relation to sharing best practice
- Develop new training opportunities
- Make each body more effective and efficient in delivering improved outcomes for the people of Kirklees
- Ensure there is an identified lead Board with responsibilities for each of the key cross cutting issues.

The Health and Wellbeing Board has a key role in providing leadership for the implementation, monitoring and review of this protocol.

4. Working Principles

This protocol does not seek to dilute the discrete responsibilities of each board. Its focus is to enhance collaboration and to ensure that the following principles underpin how we operate together.

We therefore:

- Promote the ethos of safeguarding is everybody's business and ensure that Safeguarding People is the business of all the boards
- Work together as partners in a climate of mutual respect, courtesy and transparency
- Develop a shared understanding of our respective roles, responsibilities, priorities and different perspectives
- Promote and foster an open relationship where issues of common interest and concern are shared and challenged in a constructive and mutually supportive way
- Share work programmes and information through written reports or by involvement in appropriate meetings or membership of partnership bodies – to avoid the unnecessary duplication of effort.
- Make a presumption that information will be shared in a timely way for the purposes of safeguarding, ensuring adherence to good practice and formal agreements, including GDPR and Caldicott Principles.

This protocol does not preclude any individual body from working with any other local, regional or national organisation to deliver their aims.



5. Specific actions to implement and embed the protocol

We will:

1. Create regular opportunities for members of all the boards to work together to develop a shared understanding of our respective roles, responsibilities, priorities and different perspectives on how we can work together to improve outcomes for people in Kirklees.
2. Develop a shared work plan to reflect our shared work on cross cutting issues, this will be regularly monitored and adapted to respond to emerging need and risk.
3. To support an effective interface across all boards, we will ensure all boards share their respective strategic plans, annual work programmes and annual reports and share minutes and supporting papers between boards for discussion or information as relevant.
4. Ensure the Joint Strategic Assessment takes account of issues relevant to the scope of all five boards.
5. Ensure that engagement activity is jointly planned and co-ordinated wherever possible and use the Kirklees Involve database to ensure maximum coverage and capacity, to avoid duplication and 'consultation fatigue' and to ensure appropriate quality and outcomes.
6. Encourage each board to request that one or more of the boards consider specific issues to ensure a more effective and co-ordinated response that will deliver improved outcomes.
7. Evaluate the impact of the strategies and commissioning decisions on safeguarding outcomes of the five boards.
8. Identify a coordinated approach across the boards to communication and engagement, including awareness raising and campaigns; learning and improvement
9. We will support formal interfaces for the boards at key points of the business planning cycle, including:
 - Strategy development
 - Action planning and review
 - Annual reports



Appendix: Role of Each Board

Health and Wellbeing Board

Overview functions: setting strategic vision, objectives and outcomes/influence and oversight of relevant strategic plans

The Health and Social Care Act 2012 requires local authorities operate a Health and Wellbeing Board (HWB) as a committee of the council. The Kirklees Health and Wellbeing Board (HWBB) is different from a normal council committee as it functions as a forum for collaborative and local leadership, enabling key leaders from the health and social care system in Kirklees to work together to improve the health and wellbeing of the local population and reduce health inequalities.

The Board is made up of elected members, clinical leaders and officers from Kirklees Council, North Kirklees and Greater Huddersfield Clinical Commissioning Groups, NHS England and Healthwatch Kirklees. Local providers of health and care services are represented by the Chair of the Kirklees Integrated Provider Board. Kirklees Council Overview and Scrutiny are invited observers along with the Chief Executives of all major NHS providers and West Yorkshire Police.

The Board has three key responsibilities

- developing a shared understanding of the health and wellbeing needs of communities in Kirklees through the Joint Strategic Needs Assessment (JSNA) - which is known locally as the [Kirklees Joint Strategic Assessment](#) (KJSA).
- developing a [Joint Health and Wellbeing Strategy](#) (JHWS) for how those needs can best be addressed, the implementation of the JHWS happens through a range of organisational and partnership plans, particularly the [Kirklees Health and Wellbeing Plan](#).
- promoting integration and partnership working with the NHS, social care, public health and other bodies in the planning, commissioning and delivery of services to improve the wellbeing of the whole population of Kirklees, including as part of regional working.

The HWB strengthens democratic legitimacy by involving democratically elected members and patient voices (through Healthwatch) in decisions, alongside commissioners and providers across health and social care. In Kirklees it provides a forum for challenge, discussion and the involvement of local people's experience.

The Health and Wellbeing Board also provides formal oversight of the work of the Children and Young People's Partnership.

For more information on the Kirklees Health and Wellbeing Board see

<https://democracy.kirklees.gov.uk/mgCommitteeDetails.aspx?ID=159>



Safeguarding Adults Board

Overview functions: providing Challenge and assurance of practice in relation to safeguarding adults outcomes and the effective response of the system

The purpose of the Safeguarding Adults Board is to protect adults from abuse and neglect. Safeguarding relates to the need to protect certain people who may be in vulnerable circumstances. In these cases it is critical that local services work together to identify adults at risk, and put in place intervention to help prevent abuse or neglect, and to protect people.

The members of Kirklees Safeguarding Adults Board are signatories to a multi-agency partnership agreement and operate joint policies and procedures that reflect the 'No Secrets' guidance published in 2000. Common policies and procedures have been agreed across West Yorkshire.

The Care Act 2014 sets out the legal framework for adult safeguarding:

- the Council is responsible for establishing and running the Safeguarding Adults Board
- the Board must co-ordinate and ensure the effectiveness of what each of its members does
- the Board must publish a strategic plan each financial year setting out how it will protect people at risk of harm and what each member is to do to implement the strategy
- the Board must consult Healthwatch and involve the community in preparing the strategy
- the Board must publish an annual report on its achievements, members' activity and findings from any Safeguarding Reviews during that period.

The Director of Commissioning, Public Health and Adults Services is a member Safeguarding Adults Board and the Health and Wellbeing Board.

For more information on Kirklees Safeguarding Adults Board see

<http://www.kirklees.gov.uk/community/careInKirklees/safeguardingAdultsBoard.aspx>



Safeguarding Children Partnership

Overview functions: providing challenge and assurance of practice in relation to safeguarding children outcomes and the effective response of the system

The Safeguarding Children Partnership Board has been developed in response to Working Together 2018.

The Partnership in Kirklees is an inclusive one, building on past arrangements to have all agencies represented in some way. The core partnership of the Local Authority, West Yorkshire Police and the CCGs is supported by a broad network of agencies involved in subgroup work on key priorities and providing specialist advice where necessary. The multi-agency network in of organisations in Kirklees believes that every child, young person and adult , regardless of their age , culture , sexual orientation , gender identity , disability , ethnicity or religious belief , should be able to participate in a safe society without any fear , violence abuse , bullying , discrimination of exploitation. The Partnership provides the framework for ensuring that effective safeguarding services are provided across the Kirklees system. This includes:

- developing and implementing inter-agency policies and procedures
- promoting effective partnership working
- undertaking practice reviews and effectiveness audits to scrutinise and challenge work undertaken to safeguard children and promote their welfare
- provision of a range of training opportunities for all levels of staff and volunteers
- Raising awareness of safeguarding within the wider community.

The Director for Children and Young People is a member of the Safeguarding Children Board and the Health and Wellbeing Board.

For more information on Kirklees Safeguarding Children Board see www.kirkleessafeguardingchildren.co.uk



Communities Board

Overview functions: setting strategic vision, objectives and outcomes/influence and oversight of relevant commissioning plans

The Vision: *People in Kirklees live in cohesive communities, feel safe and are safe/protected from harm & People in Kirklees experience a high quality, clean, sustainable and green environment*

Section 5 of the Crime and Disorder Act 1998 and subsequent legislative amendments places a statutory duty on a number of responsible authorities to work in partnership to reduce crime and disorder. Known as Community Safety Partnerships (CSPs) the act defines CSPs as “An alliance of organisations which generate strategies and policies, implement actions and interventions concerning crime and disorder within their partnership area”. In Kirklees the CSP is known as the **Communities Board** and also brings together the partnership arrangements to develop cohesive communities.

Statutory obligations of the Communities Board

- Develop a **Partnership Plan** and deliver the outcomes of the Partnership Plan across the communities of Kirklees. This also includes monitoring progress
- Analyse a wide range of data, including crime levels and patterns, in order to identify priorities in an annual **strategic assessment**
- Produce a strategy to **reduce re-offending**
- Have overview and responsibility for **domestic homicide reviews**.
- Engage and consult with the local **community** about priorities and progress in achieving them
- set up protocols and systems for **sharing information**
- To have a crime and disorder **scrutiny committee** with the power to review and scrutinise decisions made and action taken by the CSP.
- To **assess value for money** of partnership activities.

Communities Board strategic commitments

The Communities Partnership Plan 2018 – 2021 identifies four priorities/ themes:

- Preventing and Reducing Crime
- Tackling Anti-Social Behaviour (ASB)
- Protecting people from serious harm
- Improving Place

For more information on Safer Kirklees see

<https://www.kirklees.gov.uk/you-kmc/partners/communitySafety/index.aspx>



Children and Young People's Partnership

Overview Functions: setting strategic vision, objectives & outcomes / influence and oversight of relevant commissioning plans.

The Children and Young People's Partnership was relaunched in March 2019. It aspires to bring together members' collective insight, expertise and resources to collaborate to achieve **the best start in life** for children and young people.

Membership of the new Partnership is open to all organisations from the public and third sector, including strategic managers, frontline workers, elected representatives, and both specialist and universal service providers. Members are accountable to each other and to children, young people and families in Kirklees. There is no formal committee structure, no formal decision making responsibilities. The people involved are there because they want to collaborate to achieve our ambitions for children.

The Partnership has agreed that it will:

- Focus energy and expertise on agreed priority areas of work;
- Share intelligence and insight into children and young people's experiences so that children's outcomes and services are improved and work is evidence-led;
- Use collective insight into children's voice and views to influence and shape its work
- Collaborate effectively to use partner organisations' resources to address to collective goals & priorities;
- Influence, inform and provide strategic leadership in the children's sector;
- Develop a Children and Young People Plan and agree key, shared priorities, based on evidence of need that members bring their collective energy and focus to;
- Provide analysis to inform service improvements, transformation and cultural change, including an annual review of key outcome data and updates from related partnerships
- Provide coherence for a range of thematic partnerships and plans that affect Children and Young People's outcomes.

The Partnership members have agreed that they will:

- Work restoratively – with not to or for
- Listen to and value children's voices
- Share power and responsibility across sectors and agencies
- Provide challenge and support to hold each other to account
- Celebrate and serve the diverse needs of people and places in Kirklees.

The three priorities in the draft Children and Young People Plan are:

- To work to alleviate the impact of poverty on children
- To support inclusion and better outcomes for LGBT+ young people
- To grow our youth offer – places to go, people to see, things to do.

The Health and Wellbeing Board provides formal oversight of the work of the Children and Young People's Partnership.

